



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		MICHAEL JOB MEMORIAL COLLEGE OF EDUCATION FOR WOMEN
Name of the head of the Institution		Dr.R RAVI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04222682820
Mobile no.		9843686389
Registered Email		michaeljobcollege10323@gmail.com
Alternate Email		ravi.r@mjc.ac.in
Address		Near Sulur Boat Lake , Ravathur (po), Irugur (via), sulur , Coimbatore
City/Town		Coimbatore
State/UT		Tamil Nadu
Pincode		641103

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Mrs.R.Gokilavani
Phone no/Alternate Phone no.	04222682820
Mobile no.	9486241501
Registered Email	r.gokilavani@mjc.ac.in
Alternate Email	michaeljobcollege10323@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.mjcbed.ac.in/p/downloads.htm <u>1</u>
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.58	2013	25-Oct-2013	24-Oct-2018

6. Date of Establishment of IQAC	17-Oct-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
B. Ed & M. Ed Bridge Course	14-Aug-2018 5	86
Orientation Program for M Ed I Year	07-Oct-2018 5	26

Orientation program for B. Ed I year	20-Nov-2018 5	82
Microteaching skills workshop	13-Feb-2019 6	69

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. 2 nd International conference 2. Graduation day 3. Environmental Awareness program 4. Smart Classroom 5. Student Council 6. NCTE PAR 7. Research Colloquium 8. Statutory Advisory Council 9. Online workshop 13. PLAN OF ACTION

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes

To Submit the Proposal for Continuation of Provisional Affiliation by TNTEU	TNTEU had given Continuation of Provisional Affiliation to College.
To Encourage the faculty members to work as a research guide.	More than 7 faculty member worked as a research guide
To conduct the meeting of IQAC	Conducted 3 meetings of IQAC in a year.
Organization of Seminars/ /Workshops	Seminars/workshops at institutional level were organized on different themes.
Organization of Orientation Programme	Helped the pupil teachers in increasing awareness and understanding towards B.Ed &M.Ed . Course.
Plan to organize Extra classes and guidance for preparation of TET and NET	Provided coaching and guidance on teacher eligibility test & NET
Plan to organize faculty development program	Really it was enhanced the teacher educators in teaching learning process.
Campus interview	Nearly 25 students have attended campus interview. Maximum students are selected by various school in and around Coimbatore.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>General council meeting</td> <td>02-Jul-2018</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	General council meeting	02-Jul-2018
Name of Statutory Body	Meeting Date				
General council meeting	02-Jul-2018				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	11-Dec-2018				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

CURRICULUM ASPECTS : The curriculum for both B.Ed. and M.Ed. are transacted

through regular classes, seminars, group learning activities and assignments.

Bridge course was conducted to the newly-inducted students. Technology is incorporated into classroom teaching all possible time. Practicum components are well taken care of. B.Ed. students go for Practice Teaching for 80 working days in private schools, Government and Corporation schools. M.Ed. students have practicum components and research component as a compulsory part in the curriculum. Cultural events and competitions in co-curricular and extra-curricular activities are conducted and prizes were distributed to the students during important day celebration like Women's day celebration, sports day, Education day, Independence day, Pongal celebration, etc. Our MJCOE always encouraged to participate student teachers and perspective teachers to participate in various competitions conducted by other nearby institutions. Seminar, group discussions and debate are conducted for the students. Faculty and students are encouraged to attend seminars / conferences / workshops and to present / publish papers. Remedial teaching programmes, TET / TRB Coaching classes and Communicative English classes are also conducted institution level for the benefit of the students. Students are taken to schools where innovative practices are followed so that they are exposed to the best practices followed in schools. Regarding Examination, our MJCOE conducted Formative Examination I and II, Model Examination for the benefit of the students. For their Formative and Model Examination, our faculty members prepared their pedagogy question papers based on TNTEU pattern. After Examination, exam papers were evaluated and recorded. Assignment seminar, attendance marks also included in their internal assessment.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Diploma	Diploma in Yoga for Youth Empowerment (YYE)	24/07/2018	360	self entrepreneurship	improve self awareness
Diploma	Diploma in Dance	01/08/2020	300	Dance	Physical fitness

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	35	96

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship Training- Sixteen Weeks	94
MEd	Field Visit Co-operative school & educational institution	26
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>? Michael Job Memorial College of Education for Women IQAC committee has collected the feedback from B.Ed, M.Ed teachers and B.Ed, M.Ed students . Feedback form collected manually from the students directly and also partially collected from the teachers also. ? Each Pedagogy Teacher Educators analyzed the responses given by students and find out the strength and weaknesses identified by the students. Based on the feedback obtained, they prepare an action plan to implement the necessary changes in their teaching in the future. ? Feedback from the Pedagogy teachers includes areas related to their profession, relationships with colleagues, ethics, academic update, teaching, and relationship with students. ? The IQAC of the college analysed the feedback collected from teachers on curriculum and course, teaching, learning, evaluation research, facilities, governance, and management. ? The IQAC points out the strengths of the college and the areas where improvement is needed. All the faculty members think that the curriculum is a rich one and that various areas are dealt with in-depth, focuses on problem-solving methods, and are updated from time to time. ? Regarding student-centered learning, classroom activities, library, and infrastructure facilities, the faculty members are satisfied. ? Arrangements were made to improve the ICT facilities in staff room and class rooms. The feedback from students, teachers, employers, alumni and parents and are collected during the PTA general body meeting. Alumni members are satisfied with the warm welcome and opportunities for regular interactions arranged by the college for them. Parents are proud of the institution, the commitment of teachers, and the facilities of the college. ? All have an appreciation for the preparation and training given to students for cracking TET, SET, and NET exams. one of the few grievances put forth by parents was regarding the timings of the B.Ed classes. ? The feedback from the employers</p>

revealed that our students reflect the motto of our institution 'a college with a difference'. They think that the teachers from this institution are competent in their subject, emotionally balanced, and socially committed. ? Feedback from the practice teaching schools is collected at the end of the internship program each year. The suggestions of the heads and mentor teachers of the schools are analyzed and the needed changes are brought in to practice each year.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	128	98
MEd	Education	50	63	30
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	98	30	12	8	20

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	20	6	2	2	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring plays a crucial role in a student's professional and personal skill development, by focusing on areas such as acculturation, career planning, counselling related to individual students, and also to identify the goals and guide them in advancement of their field. In Michael job Memorial College of Education, the Student mentoring system starts during the first year immediately after the student gets an admission into the college. Interaction with newly joined students regarding any personal information, strengths/ weaknesses and information on mentoring is given during the orientation program itself. The mentor might discuss individually or in a group to all the mentees and rectify their problems. Each periodic status of academic and performance related issues are discussed with the students. Mentors encourage the mentees to develop and improve their skills and talents in appropriate fields and aim for an overall development of the student. This will be continued till the student completes his/her graduation. Students are informed regarding various scholarships, research fellowships, competitive examinations, career opportunities, placement information and skill development programs. Competitive exam guidance is provided to all interested candidates.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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128	20	1:6
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2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	20	4	2	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	10323	YEAR EXAM	13/06/2019	21/09/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms 2018-19 The Examination Policy of MJCOE is framed in line with the vision of Institute with regard to the governance, to take care all the exam related activities as per the Regulation of Tamil Nadu Teacher Education University for the respective Schemes. In order to implement this policy in an effective manner, The Examination Cell has been constituted. The Examination Cell is a confidential body with the responsibility of conduction of examinations both internal and external, publication and display of results, maintenance of student records for all courses offering by MJCOE,Sulur. Assessment of students learning should be a fair and transparent process which follows University, College and department regulations so that students are treated respectfully and impartially across the institution. Assessments of student learning will be transparent, applied consistently, and consistent with course objectives. Students will receive prompt and constructive feedback on their learning progress at regular intervals. This document incorporates all the policies, rules and procedures relating to students' assessment following set policies by the affiliating University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by the calendar committee. The suggestions given by the Principal is incorporated before it is finalized. The feedback of the previous year activities is taken into consideration. The academic calendar shows the start and end of each semester stating various activities to be conducted, the internal evaluation schedule and the tentative schedule of external evaluation. The college strongly believes on transparency in its functioning. CCE, demonstration classes, observation, micro-teaching,

internship, model examinations and semester examinations are marked in the academic calendar.. Students' participation and involvement in all activities are monitored and evaluated for internal assessment. This ensures all round development of the prospective teachers.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
10323	BEd	EDUCATION	94	94	100
10323	MEd	EDUCATION	26	26	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Instructional designing for teacher	Education	27/01/2018
Research proposal seminar	M.Ed	11/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Null	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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NA	NA	NA	NA	NA	NA	NA
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
I INTERNATIONAL CONFERENCE	75
II INTERNATIONAL CONFERENCE	49
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	NA	NA	NA	NA
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	NA	NA	NA	NA
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	8	9	5
Presented papers	4	2	4	8
Resource	3	2	4	7

persons			
No file uploaded.			

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plant sapling	NSS	20	110
First aid program	YRC	20	110
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
AIDS AWARENESS Gender issues	NSS	Speech	14	103
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	Nil
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
INTERNSHIP TRAINING	SCHOOL LINKAGE	GOVERNMENT AND AIDED SCHOOLS	01/08/2018	12/12/2019	94
INTERNSHIP TRAINING	CO OPERATIVE SCHOOL	GOVERNMENT AND AIDED SCHOOLS	05/11/2018	28/11/2018	26

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
47	35

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Laboratories	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
MODERN -LIB	Fully	2	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1149	22	20	2	1169	24
Reference Books	2660	32	2	1	2662	33
Journals	42	26	1	Nil	43	26
e-Journals	15	5	20	2	35	7
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	1	3	1	3	3	10	100	0
Added	0	0	0	0	0	3	2	0	0
Total	50	1	3	1	3	6	12	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
37	3557853	33	30903006

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

o Michael Job Memorial College of Education for women has framed the role and responsibility for maintaining all the facilities like laboratories, multi-purpose hall, indoor hall, classrooms with smart boards, faculty rooms, Seminar hall, IQAC room, placement cell, Ladies Common room, Gents Common Room, visitors room, administrative block, library, ladies and staffs washroom, canteen and campus garden. The policy of the college is to fulfill and upgrade the infrastructure requirement as and when the need arises. o Various committees of the college are constituted to plan and ensure that the available infrastructure is in line with the academic growth and is optimally utilized. Each committee consists of faculties of the college and they perform their duties efficiently. o PROCEDURE FOR MAINTENANCE OF FACILITIES o PEDAGOGY CLASSROOMS - The maintenance of the classroom and the ICT room are the responsibility of the faculty and the students. Precaution is maintained to utilize these facilities with utmost care. Classrooms are always locked after normal classes. o VIRTUAL CLASS ROOM AND SEMINAR HALL - The virtual class room and Seminar hall of the MJCOE college is utilized mainly for general meetings, article presentation, seminar, workshop, conference, cultural activities, important day celebration, Freshers meet, online presentation, model Practical Examination VIVA-Voce for M.Ed course.. o LABORATORIES - The following laboratories available in our MJCOE i.e., Physical Science, Language laboratory, Psychology lab and Computer lab, Biological science lab, Education Technology lab. These labs are utilized only when students required. Pedagogy staff members maintain their lab and computer staff maintain technology and

computer lab. Language staff maintain language laboratory. Psychology lab is maintained by Psychology lab in charge teacher. . o LIBRARY- The students can take their library books after issuing the library cards. There is a time limit for borrowing of any library books. It will be fixed by Librarian Mr.Anbazhagan. o SPORTS FACILITIES - The sports equipments are kept in the indoor hall and utilized only when required by the students specially during the Games period and Sports events. The Secretary of Games and Sports for B.Ed, M. Ed course takes the responsibility of looking after the sports equipments. Faculty-in-charge of sports Mrs. Sindhu devi also monitors the activity. o LADIES and GENTS COMMON ROOM - The Ladies and Gents common room are for the students to be used in their recreational time. The responsibility of these rooms are given to the Ladies and Gents Common room Secretaries and respective faculties who are assigned as mentors/ guides for these rooms. o Staff Room - This is common to all faculty. It is maintained by Mrs.Usha. o CAMPUS GARDEN, Reception, Office room, Principal room, IQAC ROOM, placement cell and Chairman room and visitors room. These facilities are looked after by the Mr.Ajay, Mrs. Usha Mrs. Beula.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SHOLARSHIP	59	2221000
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA	23/07/2018	45	0
REMEDIAL COACHING	17/07/2018	68	0
BRIDGE COURSE	14/08/2018	80	0
PERSONAL COUNSELLING	28/01/2019	12	0
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	CAREER	67	12	10	5

DUIDANCE

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
PRIVATE SCHOOL	30	10	PRIVATE SCHOOL IN AND AROUND COIMBATORE	60	30
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	12	B.Ed	Education	MJCOE	M.Ed
2018	7	UG	ARTS AND SCIENCE	MJCAS & UNIVERSITY	MA., M.Phil., MSC
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
200M RUNNING	INSTITUTION	16
400M RUNNING	INSTITUTION	16
Javelin Throw	INSTITUTION	6
KHO KHO	INSTITUTION	6
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	Internaional	awards for Sports	awards for Cultural	number	student
2018	NA	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our College formed Student Council for academic year 2018 - 2019 at institute level. There were 08 student representatives from various pedagogy Representatives, Classroom Representatives, Cultural Representatives, Women's representatives. There are few members selected for our college for different college activities such as Language Club, History Club, Science club, etc. They were actively participated, present for meetings and gave valuable suggestions. Decisions were taken by considering their suggestions. These representatives ensure healthy atmosphere for smooth interaction between students and teachers. They also help to maintain discipline in the college campus and contribute for the grand success of various activities. The student's council of our college students enthusiastically participate in various programs, activities

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

310

5.4.3 – Alumni contribution during the year (in Rupees) :

310000

5.4.4 – Meetings/activities organized by Alumni Association :

YES

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Michael Job Memorial College of Education for Women practices decentralization and participative management. The Institution follows the Proficient Management approach in managing the Institution. The Proficient Management aims at implementing the concept of innovativeness in managing the academic and administrative matters. The Institution always believe in the practices of decentralisation and participative management. Practice of decentralisation is having own significance in the management. It reflects the policy decision making, planning administration and office management. Management and Administration is responsible for quality initiative to promote education to all sections. The Institution enhance the quality at various levels - ? Management ? College Development Committee ? Governing Council ? Principal ? IQAC Committee ? Examination Committee ? Alumni association ? Administrative and Non teaching Staff ? NCC, NSS ? Stakeholders involve in the decentralisation and participative management all are working together for efficient functioning of the Institutions. Outcome : The Management of the Institution conducts regular meets and discuss the issue and challenge with developmental aspect of the institute. Thus, Management of the Institution

encourages the teachers, students and non-teaching staff, alumni and coordinators to share their ideas, opinions and suggestions through proper channel. The input received from various committees and feedback analysis are considered for the future decision making.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Michael Job Memorial college of Education for Women has separate Committees for admission of B.Ed. and M.Ed. The selected students are counseled and then allowed for admission.
Research and Development	MJCOE has a research Colloquium which guide and monitors the research and development work of the M.Ed students(ie. Preparation of Research proposal, research tool, methodology, article presentation, seminar related to research topic) and teacher Educators. Faculties are also advised to take up more research and the publish articles in approved journals. Moreover, students of B.Ed. have to perform minor research activities in their respective schools. M.Ed. Students have to undergo a minor research for their dissertation and faculties guide them through the process.
Curriculum Development	Michael job Memorial College of Education for Women is under TNTEU University. This institution following the TNTEU syllabus for both B.Ed and M.Ed Course. It is common to all the Educational Institution. The end of the program the IQAC collects feedback from the students regarding curriculum and its transaction, evaluation, resource materials available in library ,capacity of resource persons. But the college is always enhancing the different types of innovative ideas and skills among the student community for transaction of curriculum.
Library, ICT and Physical Infrastructure / Instrumentation	MJCOE has sufficient library facilities and lot of TEXT BOOKS ,RESEARCH BOOKS, JOURNALS, MAGAZINE, REFERENCE BOOKS,DISSERTATIONS,ENCYCLOPEDIAS .Moreover we have ICT facility and good infrastructure.

Examination and Evaluation	MJCOE maintain proper Examination assessment and Evaluation process. We are following continuous Comprehension system ie. Formative Examination and Model Examination. Pedagogy faculties check their students task and assignment, seminar and assess their skills and evaluate and internal marks will be provided.
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	MJCOE has Administration section to maintain all the institutional activities and maintaining finance and accounts.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	LIFE SKILL	NIL	13/08/2018	14/08/2018	20	4
2018	INSERVICE PROGRAM	NIL	03/09/2018	04/09/2018	20	4
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	20	20/08/2018	22/08/2018	2
Faculty Development Programmes	20	06/11/2018	08/11/2018	2

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
6	4	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

MJCOE has proper finance and Account section to maintain the finance and Management

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	Nil	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NIL	Yes	MANAGMENT
Administrative	Yes	NIL	Yes	MANAGMENT

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

1.Permission to do higher studies to enhance their qualifications. 2. Faculty development programmes are conducted to upgrade their skills. 3.Frequent training programmes are conducted to upgrade their skills.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Effective implementation of Outcome Based Education (OBE) ? To inculcate lifelong learning, the Institution motivates faculty members and students to complete one course per year in self-learning mode through online portals like NPTEL, SWAYAM, ? Incorporation of innovative teaching pedagogies such as ICT enabled lectures, for effective teaching learning process.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

Yes

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	NA	Nil	Nil	Nil	Nil
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Can Technology reduce gender discrimination	15/11/2018	15/11/2018	69	Nil
challenges of women in work place	22/09/2018	22/09/2018	72	Nil
Gender equality in education	22/09/2018	22/09/2018	65	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	6
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.AWARENESS PROGRAM ON SOIL POLLUTION 2. AWARENESS PROGRAM ON CONSERVATION OF WATER 3. PLANTING MORE TREES 4. SEPARATION OF BIO DEGRADABLE WASTE 5.BIO MANURE PREPERATION

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

I.Placement and Training Programme The main objective of Placement and Training is to achieve the vision of this Institution viz. to develop the employability. Placement and Training cell has been functioning to provide job opportunities for all student teachers. Campus interview was conducted for 2018-19 batch students. Career counselling starts during the second year of B.Ed. and M.Ed. programme. There is faculty in charge of placement and training cell. Curriculum Vitae is obtained from student teachers and vacancy position details are gathered from the recruiting schools. Placement cell has identified various teaching position in nearby schools, in and around Coimbatore district and send them directly to schools based on their school requirements. II. Research Colloquium The Research Colloquium strives to develop student affairs research culture that is rooted in data-driven and evidence-based approaches. This colloquium aims to provide a safe and engaging environment for Student Affairs professionals to share their experience, knowledge, research, and practices. III. Mentoring System: Student Michael Job Memorial College of Education for Women ,Sulur,Coimbatore has successfully implemented a Student Mentoring Program, which has proven to be a valuable best practice. The program aims to provide guidance, support and holistic development opportunities to students throughout their academic journey. Under this initiative, each student is assigned a mentor who acts as a guide, advisor, and facilitator. The mentors, who are experienced faculty members, play a crucial role in addressing students academic, personal, and career-related concerns. The mentoring program focuses on fostering a strong mentor-mentee . Mentors provide academic guidance, monitor students progress andoffer personalized support tailored to individual needs. They assist students in setting goals, developing study plans, and enhancing offers a wide range of workshops, seminars, and practical sessions that cater to different disciplines and domains. These sessions cover diverse areas such as technical skills, soft skills, communication skills, problem-solving abilities, leadership qualities and entrepreneurship. Moreover, the mentors also provide emotional and psychological support, helping students cope with challenges, stress, and personal issues. IV.Empowering Students through Skill Development Training: The skill development training program offers a wide range of workshops, seminars and practical sessions that cater to different disciplines and domains. These sessions cover diverse areas such as technical skills, soft skills, communication skills, problem-solving abilities, leadership qualities etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1) Student support and academic mentorship by faculty: Every student in the College is assigned a mentor who is a faculty member. The mentor interacts regularly with the mentee to provide guidance on academic as also co-curricular activities. 2) Scholarship Fees concession for Alumni students: The College provides a wide range of scholarship and financial assistance to its students. In addition, it also facilitates the process of scholarship grants provided by the National and State Governments. 4) Multifarious activities by departments and various societies: Our students are actively engaged round the year in various activities organized by each of the departments. 5) Active engagement of students in National Service Scheme (NSS) Social Work: The NSS is a very important component of the College which constantly involves students and staff members in designing and implementing a large number of social welfare activities. 6. Student Placement: The College organizes placement for the B. Ed II Year students. Eminent organizations always recruit our students with very good packages and incentives. 7. Department libraries are improved with good collection of books, back volumes and National and International Journals, Internet facility 8. Provision of video-conferencing, smart classrooms, various research CDs and DVDs for the Teachers and the students to meet their needs of research oriented programs. 9. In our MJCOE, all faculty members have individual laptops for teaching and research. 10. Guest-lectures, seminars/webinars, talks etc. workshops, trainings are organized through video- conferencing.

Provide the weblink of the institution

8. Future Plans of Actions for Next Academic Year

To organize faculty meetings during the academic session regarding the implementation of time table, internal evaluation of students. ? To enhance campus environment for promotion of research work. ? To organize National Seminar/workshop/ International Conferences ? To upgrade the existing facilities and fulfill the required infrastructure ? To upgrade the Library by adding more books. ? To upgrade all curricular and co-curricular activities in the college. ? To organize Classroom Seminar ? To develop objectives for the development of green campus strategy ? Monitoring the status of Botanical Garden